



PTA Minutes

Wednesday 21st September 2022

Attendees 8 parents attended
Apologies 46 apologies received off parents who would like to be involved

Welcome

Who, what and why....:

- Mrs Potts welcomed everyone to the meeting and discussed how the school, prior to COVID, had a very strong PTA but unfortunately the majority of those parents have now left the school community and the school no longer has a PTA.
- Mrs Potts explained how the PTA plays a massive role within the school community and all parents are welcome, it can be part of the strength and drive towards school improvement.
- All monies raised benefit the children of the school. In the past money has been raised towards playground equipment, waterproofs, books and subsidising school trips.

Committee Arrangements and Positions to Consider

- Even though the roles of the PTA look formal, if all parents work together they can be quite successful. Parents will not be doing it on their own, staff at the school will be there to help and there will regular meetings and communication with Mrs Potts.

Chair

- A person who can liaise with others and bring a sense of community. They will chair the meeting alongside the headteacher

Vice Chair

- Will work alongside the Chair

Secretary

- Will help organise and co-ordinate events. Prepare communication to parents and type up the minutes of the meetings.

Treasurer

- Will work alongside Mrs Knight and Mrs Partington regarding the finances.

Fundraising Co-ordinators

- Parents who can help organise events and come up with ideas that can enrich the lives of the pupils.

Community Champions

- Parents who can liaise with the community and network with local businesses

Class Reps

- We would like 2 representatives for each class who can communicate with the parents and raise awareness of the PTA.
- The PTA should also have a list of helpers and their contact details when organising events. The school will send out an expression of interest to all parents regarding the roles.

Next Steps

Events

- In the past the PTA events have been spooky discos, Christmas discos, summer galas, sponsored events, race nights and film nights. All events were successful and not only were they enjoyed by the school families they raised much needed funds for the school.

Hardship Fund

- If the PTA is happy to do this, Mrs Potts would like to raise money for a hardship fund during the cost of living crisis to help with families who are struggling. How this would be used would be decided as a collective.
- The PTA used to raise money by providing toast to all of the pupils in the morning and charge the parents a small annual fee. To be successful, the PTA will need enough parent volunteers on a rota system to help make the toast in the morning.
- The PTA still has an ongoing lottery. Information will be sent out to parents again regarding this.

Strategy

Mailshot to all parents

- The school will help with any communication that the PTA needs to send out by using the parentapp.

Committee Positions

- A questionnaire will be sent out to parents regarding an expression of interest

Contact School

- If anyone has any questions regarding the roles or the PTA, feel free to contact the school and come in for a chat.
- The headteacher would like to have a Committee together by Monday 3rd October and it was decided to hold a meeting at the beginning of October to plan for the year.
- Parents discussed what type of meetings they would like, whether they should be in school at alternate times or at a venue. A questionnaire will be sent to parents regarding this.
- Mrs Partington discussed other ways the PTA can raise money through raffles and bonus balls. Ideas from previous meetings were bingo nights, circus, colour runs etc.
- One of the parents mentioned that it would be a good idea to have KS2 reps from Y6 to help come up with ideas. The headteacher agreed to look into this.

Hopefully the first event can be the spooky disco to get parents interested who have never experienced the family community coming together.

Next meeting: TBC