

Instrument of Government

Christ the King RC Primary School



We have in place the new style instrument of government which records the name of the school and the constitution of the Governing Body which has been submitted to the Local Authority. The instrument of government complies with all statutory and legal requirements.

The instrument of government sets out the:

- Date when the instrument takes place
- Name and type of the school
- Name of the Governing Body
- Total membership of the Governing Body
- Number of governors in each category
- Length of each governor's term of office

We as a school community have a commitment to promote equality. Therefore, an equality impact assessment has been undertaken and we believe this policy is in line with the *Equality Act 2010*.

Aims

- To have in place an instrument of government that complies with all statutory and legal requirements.
- To work with other schools to share good practice in order to improve this policy.

Responsibility for the Policy and Procedure

Distribution of an Instrument of Government

The Headteacher and all governors of the school will receive a copy of the instrument of government free of charge from the Local Authority.

Categories of Governors

The categories are:

Parent Governors are elected by parents and must be a parent or carer of a registered pupil at the time of election. They will not be disqualified from being a governor when their child leaves this school.

The Headteacher

A **Teaching Staff Governor** must be in paid employment at this school at the time of election.

A **Non-Teaching Staff Governor** must be in paid employment at this school at the time of election.

A **Local Authority Governor** is appointed by the Local Authority.

A **Community Governor** is appointed by the Governing Body and is a person who lives or works in the community.

Composition and Numbers

Numbers - there will be at least nine and no more than 20 governors.

The composition will be:

- Parent governors – one third or more
- Staff governors – at least two persons, but no more than one third of the total membership which includes the Headteacher
- Local Authority governors – at least one fifth

Raising Awareness of this Policy

We will raise awareness of this policy via:

- The school website
- The Staff Handbook
- Meetings with parents such as introductory, transition, parent-teacher consultations and periodic curriculum workshops
- School events
- Meetings with school personnel
- Communications with home such as weekly newsletters and end of half term newsletters
- Reports such as annual report to parents and Headteacher reports to the Governing Body
- Information displays in the main school entrance

Equality Impact Assessment

Under the *Equality Act 2010* we have a duty not to discriminate against people on the basis of their age, disability, gender, gender identity, pregnancy or maternity, race, religion or belief and sexual orientation.

This policy has been equality impact assessed and we believe that it is in line with the *Equality Act 2010* as it is fair, it does not prioritise or disadvantage any pupil and it helps to promote equality at this school.

Monitoring the Effectiveness of the Policy

The practical application of this policy will be reviewed annually or when the need arises by the coordinator, the Headteacher and the nominated governor.

A statement of the policy's effectiveness and the necessary recommendations for improvement will be presented to the Governing Body for further discussion and endorsement. (See Policy Evaluation)

Linked Policies

- Governors
- Governance
- Governors in School
- Induction of New Governors
- Minutes of Governing Body Meetings
- Register of Business Interests