



Wednesday 6<sup>th</sup> December 2017

Dear Parents / Carers,

**SNOW**

It is that time of year again! Whilst we have not had extreme conditions for a number of years I thought it would be helpful to provide you with the following information on our 'snow procedure'.

- **OVERNIGHT SNOWFALL**

Should there be heavy snow fall overnight which necessitates the school to close, then the **website** will be updated on a daily basis. Our **Twitter** feed will also be used for updates as will the **School App**.

The **Salford City Council website** will also be updated as will **local radio stations**.

- **DAYTIME SNOWFALL**

If there is **HEAVY** snowfall during the day whilst the school is in session, school will remain open with the appropriate risk assessments in place and the regular closure time of 3.30 p.m. However, if parents need to collect their child/ren early, you must contact the school office by telephone and collect your child/ren from the main reception.

Please make sure your child has appropriate 'snow clothes' throughout the snowy weather. i.e. thick coat, wellies or boots, pumps or shoes for indoors, hat/scarf/gloves, spare socks which can remain in school in PE bags.

Once again, I **WOULD LIKE TO CONFIRM THAT WE WILL DO EVERYTHING WE CAN TO KEEP THE SCHOOL OPEN**, but if the school has to close, we will resume normal service as soon as possible.

Let's hope we can all enjoy any snow we do get and have lots of fun with the children!

Thankyou for your co-operation and support..... and remember – failing to plan is planning to fail!

With very best wishes,

Nichola Potts  
**HEADTEACHER**