

Admissions Policy 2025/2026

Christ the King RC Primary School



Christ The King is a Roman Catholic Primary School provided by the Diocese of Salford and is maintained by Salford Local Authority as a Voluntary Aided school. The school's Governing Body is the Admissions Authority and is responsible for taking decisions on applications and admissions.

For the school year commencing September 2020 the Governing Body has set its planned admission number at 30.

Admission to the school will be made by the Governing Body in accordance with the stated preferences it receives, subject to the following set of criteria, which will be used to form a priority order if there are more applications for admission than the school has places available.

1	Baptised Roman Catholic Looked After Children and previously Looked After Children.
2	Baptised Roman Catholic children with exceptional need/and/or social need.
3	Baptised Roman Catholic children who will have a sibling attending the school at the time of admission and resident in the parish of Christ The King.
4	Baptised Roman Catholic children resident in the parish of Christ The King.
5	Other Baptised Roman Catholic children who will have a sibling or attending the school at the time of admission and are resident in another parish.
6	Other Baptised Roman Catholic children who are resident in another parish.
7	Other Looked After Children or were previously Looked After Children.
8	Other children with exceptional medical and/or social need.
9	Other children with a brother or sister attending the school at the time of admission.
10	Other children.

NOTES

1	Each applicant will be required to complete a supplementary faith request form. For a child to be considered as a Catholic, evidence of a Catholic Baptism will be required.
2	Looked After Child – a Looked After Child is (a) in the care of local authority, or (b) being provided with accommodation by a local authority in the exercise of their social service function under section 22 (1) of The Children Act 1989. A previously Looked After Child is one who immediately moved on from that status after becoming subject of an adoption, residence or special guardianship order.
3	If a child has a statement of Special Educational Needs naming a specific school, there is a duty to admit the child. Exceptional medical and/or social need – children for whom the governors accept that there are exceptionally strong medical, social or welfare reasons associated with

	the child and/or family which are directly relevant to the school concerned. Supporting professional evidence will be required. Professional supporting evidence from e.g. a doctor, psychologist or social worker is essential if admission is to be made under the criteria for exceptional need and such evidence must set out the particular reasons why this school is the most suitable school for these difficulties. If an application for admission is for an out of age placement then professional advice will be required as supporting evidence.
4	Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
5	Parish Boundaries - parents should check carefully whether they are resident within the parish boundaries. A map is attached as an appendix.
6	Class size – it is the duty of governors to comply with class size limits at Key Stage 1. This means that the school cannot operate classes in Key Stage 1 of more than 30 children. The Governing Body may exceed the regulations for twins and children from multiple births where one of the children is the 30 th child admitted.
7	Residence – the parents'/carers' address is considered to be the child's parents'/carers' genuine principal place of residence for the child at the time of allocation of places. All applicants who reside in the parish of Christ The King will be required to provide proof of address by supplying an original, up to date utility bill or family credit book.
8	Where a child lives with parents with shared responsibility, each (or part of) a week, the child's 'permanent place of residence' will need to be a home address that is within the boundaries of the catchment area of Christ the King School. Please see map.
9	Tie Breaker – if in any category there are more applications than places available, priority will be given on the basis of proximity to the school, i.e. the distance is measured along a straight line from the address point of the child's permanent home address to the centre point of the preferred school using the local authority computer system. The children who live closest to the school will be those who get priority for places. In the event of distances being the same for two or more applicants where this distance would be last place(s) to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.
10	If an application for admission has been turned down by the governing body, parents can appeal to an independent appeals panel. This appeal must be sent in writing to the clerk of the governing body at the school within 20 days of notification of refusal. The date of notification will be two working days after posting by first-class post. The parents must give their reasons for appealing in writing and the decision of the appeals panel is binding on the governors. The outcome of the appeal is binding on the parents and on the governing body.

11	<p>Late applications will be considered in accordance with the published admission criteria. If the school is oversubscribed, late applications will be placed on a reserve list in priority order according to the published admissions criteria. Parents will be notified if a vacancy subsequently arises.</p>
12	<p>Waiting List – a waiting list will be maintained until the end of the autumn term and ordered in line with the admission criteria.</p> <p>As children are added to the waiting list, the list will be re-ranked in accordance with the published admission criteria. This means that children can move both up and down the waiting list.</p> <p>After 31 December, if a parent wishes their child to continue to be considered for a school place, they will need to reapply for a place using the procedure for in-year admissions.</p> <p>In year applications are treated individually and exceptions may apply due to the circumstances of the application.</p> <p>Looked after Children, previously looked after Children and children who come under the Fair Access Protocol will take precedence over those on the waiting list.</p> <p>There are no waiting lists for in-year admissions.</p>

